6:30 PM 1/3/2018

Attendance:

         Jeff Cashion, President

         Travis McMurry, Secretary

         Steven Palumbo, Board Member

         Tiffany Zito Robinson, Communication

1.    New Communications Director - Tiffany Zito Robinson

o   3 votes yes.

o   Tiffany will lead our Communication effort through Facebook and working with Travis on the official communications sent to members.

2.    Replace fence around pond

a.    The fence is damaged in some areas and seen as an eyesore by many members.

b.    This will be placed on hold until the determination of who owns the fence and area around the retention pond is determined.

3.    Update entrance plants

a.    There was a stolen palm tree this year near the back entrance.

b.    This will be placed on hold until ideas and estimates have been completed.

4.    Prepare website launch – Travis

a.    New domain WoodbineHOASanford.org will be purchased with hosting from [wix.com](http://wix.com/).

b.    This will cost approximately $14 per month for the first year and will be re-evaluated for 2020 budget.

5.    Send out Financial info from last year and back - Melissa, Erin

a.    Jeff will work to complete a financial statement to use as a base for understanding the income and expenditures of the HOA.

b.    Travis and Tiffany will work to get this distributed to members with a goal of March 1st.

6.    Prepare annual dues mailing

a.    Jeff will access the list of members and prepare a mailing.

b.    It was discussed that a discount may be possible for members paying on time, with a late fee being charged after 30 days.

                                  i.    This will have to be evaluated.

7.    Sprinkler repairs

a.    Repairs will still need to be made for the sprinklers along the common area bordering Bedford Rd.

b.    More estimates will need to be obtained before a set plan can be created.

8.    Pond cleaning

a.    Due to the trash still in the pond after Seminole County cleared the retention pond, a trash pickup will need to be completed to finish removal of debris.

b.    This is on hold until clarification can be obtained from Seminole County.

9.    Block Parties

a.    A block party was proposed to increase resident involvement with neighbors.

b.    This was proposed to coincide with the Annual Meeting but may have to be rescheduled for a cooler time, as the annual meeting is to be held in August.

10. Garage Sales

a.    This was not brought up due to the library closing.

11. Not in Official Plan

a.    The next meeting will be planned so that all Woodbine Association members can attend.

                                  i.    Rules will have to be finalized.

b.    Planning a revision of the HOA Bylaws to be clearer and up to date.

                                  i.    The last amendment was in 2004 and will need to be reevaluated for 2019-2020 and later.

Meeting closed with plan to set up for another meeting before Notice of dues are sent out.

The 3 big ones:  Communication (website, facebook), Financials, and Collection of Dues.